



# RSL

Colonel Light Gardens  
Sub Branch

## AGREEMENT FOR HIRE - DAILY

**BETWEEN:** COLONEL LIGHT GARDENS RSL SUB BRANCH INC (**the Club**)  
4 Prince George Parade, Colonel Light Gardens SA 5041  
Phone : 08 8276 9080 Mob : 0401 743 690  
E Mail: Colonellightgardens@rslsa.org.au

**and:**

(**the Hirer** – Please print your full name)

Address:

Mob:

Email: :

DATE/TIME OF HIRE:

HALL / MEETING ROOM (*delete one*)

TYPE OF USE:

CATERING / BAR: YES / NO (*delete one*)

START TIME :

END TIME:

HIRE CHARGE: \$35.00+ GST / per hour / per day

### 1. BOOKING PROCEDURE

- a) All bookings will be considered tentative and will not be confirmed until the Agreement for Hire form has been signed.
- b) Except at the discretion of the Management Committee, tentative bookings will be held for a period not exceeding 7 days.
- c) Regular ongoing hires will be invoiced monthly in advance.
- d) Deposit and/or final payment can be made by EFT to:  
**Bendigo Bank – BSB 633 000 – account 156 117 830**

### 2. LIQUOR PERMIT

- a) No outside beverages may be brought into the Club for consumption.
- b) The Club bar is available to anyone hiring the Clubrooms.
- c) No use is to extend outside the Clubs licensed hours.
- d) The Clubs liquor license will cover until midnight on the date of hire.

### 3. LIABILITY

- a) The hirer will be responsible for any loss or damage to the premises caused by the hirer or any guest of the hirer during the period when the premises are hired.
- b) Any cost for repairs, additional cleaning or any other expenditure incurred by the Club because of the use of the premises by the hirer will be charged to the hirer.
- c) The Club will not accept responsibility for the theft, damage or loss of any equipment or merchandise the hirer leaves on the premises prior to, during, or after the function.
- d) No responsibility will be taken for gifts or decorations brought onto the premises.

### 4. SETTING UP & OPERATING PROCEDURE

- a) Hirers are to respect the rights and belongings of other patrons of the venue.
- b) Hirers are to respect the property of the venue. Under no circumstances is furniture and/or equipment to be taken outside the building.
- c) **The hirer is responsible for setting up the hall and arranging tables and seating unless an alternative arrangement is agreed to.**

### 5. CLEANING

- a) It is the responsibility of the hirer to ensure that the hall and any other facilities used by the hirer are left clean and tidy after the function.
- b) Tables and chairs cleaned and put away, rubbish put in bins, crockery and cutlery washed and put away and decorations removed.

### 6. DRUG USE AND SMOKING

- a) The use of illicit or recreational drugs is not permitted on the premises
- b) Smoking is not allowed in the Club Bar & Hall areas.

### 7. INSURANCE

Whilst hiring the premises the hirer owes a general duty of care to persons who come onto the hired area. Persons who are injured or have property damage due to the hirer's negligence can sue the hirer. The hirer should consider taking out a policy to protect them.

### 8. INDEMNITY

- a) The Club will not be held responsible and no claims for compensation will be made against the Club in the event of damage, theft or destruction of public or personal property brought into the hall during the activity for which the hall is hired.
- b) The Club will not be held responsible and no claims for compensation will be made against the Club in the event of any death or injury to persons involved in the activity for which the hall is hired.
- c) The hirer(s) agree to compensate the Club for any damage to the hall which is not considered fair wear and tear which may be caused during the activity for which the hall is hired.

### 9. YOUR AGREEMENT TO THESE TERMS

Your signing of this agreement confirms your acceptance of the terms of this Agreement and the above conditions.

Signed .....  
(the Hirer)

Date .....

Signed .....  
(on behalf of the Club)

Date .....